

**APPLICATIONS FOR TRANSFER TO THE HEALTH PROFESSIONS COUNCIL OF SOUTH AFRICA PROFESSIONAL BOARD FOR MEDICAL TECHNOLOGY: MEDICAL LABORATORY SCIENTIST REGISTER**

All qualified and Board registered Medical Technologists are hereby invited to apply to the Chairperson of the National Articulation and RPL Committee (NAC) of the Health Professions Council of South Africa (HPCSA) for transfer from the Medical Technology Register (MT Register) to the Medical Laboratory Scientist Register (MLS Register). The NAC has been established as a sub-committee of the Professional Board for Medical Technology (PBMT) (HPCSA) to standardise and monitor the articulation and RPL process.

Committee members will include representatives from the HPCSA (Chairperson of the Education Committee of the PBMT); Universities of Technology/Comprehensive Universities, Industry and the Society of Medical Laboratory Technologists of South Africa (SMLTSA).

The SMLTSA has been mandated to administratively oversee the responsibility for the articulation process. A fee of R1000 will be charged per application to cover costs.

Please adhere to the Applications procedure as approved by the PBMT (HPCSA). All applications must include the following:

1. Covering letter written by the candidate for the motivation of the transfer from the MT Register to the MLS Register (this is particularly important and directs the NAC Committee to the candidate's achievements in relation to the relevant criteria, highlighting elements of the Curriculum Vitae, etc.);
2. Candidate's full Curriculum Vitae with clear focus on information relevant to the application (see criteria below);
3. Portfolio of Evidence (see criteria below);

The Committee will evaluate applications on the basis of the portfolios that have been submitted with information regarding their academic qualifications, work experience, research and additional courses. All applicants should therefore submit a comprehensive portfolio, reflecting on each of the criteria listed below and provide supporting evidence where appropriate. It is important that the letters of motivation speak to each of the criteria listed below and make clear reference to the evidence available in the portfolio. Any criteria/ parameters lacking in the Portfolio of Evidence will have to be fulfilled in order to gain transfer from the MT Register to the MLS Register.

The CVs, letters of motivation and portfolio must be submitted in a lever arch file. Please remove all staples from the documents.

**Criteria for consideration:**

**1. Qualification(s)**

- Qualifications
- Copy of Current HPCSA Professional Board Registration

**2. Research**

- Publication(s) in accredited journal(s) (e.g. 1<sup>st</sup> author/ contribution)
- Research Project (written up as a thesis under supervision)
- Oral/Poster presentations at relevant scientific meetings to be assessed on its own merits
- Any other research outputs submitted for consideration by the NAC committee

**3. HPCSA requirements/specifications**

- Current registration with the HPCSA
- HPCSA verification of current CPD compliance
- Work experience as a Medical Technologist

**Note:**

- 1) Board registered Medical Technologists with a Master's or Doctoral degree (in a Medical Technology related field) should meet all requirements and may apply for immediate transfer to the MLS Register. However, the committee will look at other criteria including HPCSA registration, CPD compliance with the HPCSA and employment history. Although not a requirement, active involvement in professional activities would be strongly recommended.
- 2) Board registered Medical Technologists with a B.Tech degree should meet most of the criteria to apply for transfer to the MLS register. Applicants will have to undertake a research project at NQF Level 8 under supervision in their field of expertise to be included in the Portfolio of Evidence as an annexure for final approval by the committee. Other criteria as stated in (1) above will also be taken into consideration.
- 3) The final ratification of the process of articulation and comments of the NAC will be communicated to the applicant by the Professional Board for Medical Technology.
- 4) An amount of R1000 per application is payable to the HPCSA before applying for transfer to the MLS Register. Proof of payment must be faxed to 021 531 1233 before the submitted documentation will be evaluated by the committee.

All documentation should be couriered to the offices of the SMLTSA – physical address indicated below.

Please contact Mrs Jenny Hind at the SMLTSA Head Office should more information be required.

Tel: 021 531 1231  
Email: [jhind@smltso.co.za](mailto:jhind@smltso.co.za)  
Website: [www.smltso.org.za](http://www.smltso.org.za)

**HPCSA Banking details:**

Bank: ABSA  
Branch: Arcadia  
Branch Code: 632005  
Account Number: 061 00 00 169 (Other monies)  
Account Type: Cheque Account

**Include your HPCSA registration number as reference  
For new registration use your ID number as reference**

**SMLTSA (Physical address):**

Chairperson  
National Accreditation Committee (NAC)  
SMLTSA  
PO Box 505  
Howard Place 7450  
Unit A28  
Pinelands Business Park  
New Mill Road  
Pinelands  
Cape Town  
7405